

City of Monticello
August 2, 2018
Called meeting/Workshop

Mayor Bryan Standifer, Mayor Pro Tem Workman, and Councilmembers David Wease, Cynthia Miller, Jenny Murphy, and Larry Thurman were present, Mayor Standifer called the meeting to order at 6pm. City Attorney Joe Reitman and Interim City Manager Peggy Billerman were also present.

Motion to approve the agenda as presented by Councilmember Wease, seconded by Councilmember Murphy. All in favor.

Policy review – Personnel Policy/Sick Bank:

Appoint Sick Bank overview committee using City Manager, City Clerk, and Department Heads. The immediate supervisor and employees of the same department as the applicant will not take part in the committee review. Motion to approve by Mayor Pro Tem Workman, seconded by Councilmember Murphy. All in favor.

Additionally, Mayor Standifer appointed Joe Reitman, Councilmember Miller and Peggy Billerman to a committee to review and recommend changes to the personnel policy using policies of similar cities and surrounding counties.

Review Organizational Chart:

Motion by Councilmember Miller, seconded by Councilmember Murphy to add the position of accountant. The position will report directly to the City Manager at a starting rate of \$18.49. Motion carried 4-1. Mayor Pro Tem Workman and Councilmembers Wease, Miller, and Murphy voted to approve. Larry Thurman dissented.

Review Purchasing Policy:

Department heads may authorize budgeted purchases up to \$500. City Manager may authorize budgeted purchases up to \$2000. Purchases over \$2000 require Council approval. A resolution will be presented to Council for official action.

Review policy governing use of Mines Lake. At present there is no entry, no trespass and no budget for the property. Joe Reitman advised of signage exempting the city from liability, hidden danger liability, and the value of having a hazard assessment done before any public access. No changes were made to the no entry, no trespass.

County Manager Mike Benton was present to request the City Council meet with the County Commission and Shady Dale August 13th to continue Service Delivery Strategy negotiations. Motion by Mayor Pro Tem Workman, seconded by Councilmember Miller, to not attend August 13th and to add consideration of the next SDS meeting date to the September meeting agenda. All in favor.

Comprehensive Plan: Consensus to submit draft Short Term Work Plan and draft Report of Accomplishments to NEGRRC for review and inclusion in the joint plan with County and Shady Dale. Motion to approve by Mayor Pro Tem Workman, seconded by Councilmember Murphy. All in favor

Interim City Manager requests: Permission to refund \$8959.42 to the Development Authority for their check that was deposited into a city account in error. Permission to begin tree trimming and a \$2700 payment to Gulf Coast Survey for gas leak survey work. Motion to approve by Mayor Pro Tem Workman, seconded by Councilmember Wease. All in favor.

Motion by Mayor Pro Tem Workman, seconded by Councilmember Murphy to enter into executive session at 7:10 pm to discuss personnel. All in favor.

Motion by Mayor Pro Tem Workman, seconded by Councilmember Murphy to exit executive session and return to public meeting at 7:45 pm. No action was taken in executive session. All in favor.

Submitted by Peggy Billerman